

**REPORT/RECOMMENDATION TO THE BOARD OF SUPERVISORS  
OF SAN BERNARDINO COUNTY, CALIFORNIA  
AND RECORD OF ACTION**

August 12, 2003

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FROM: **KENT PAXTON, OFFICER  
CHILDREN'S NETWORK**

SUBJECT: **CONTRACT WITH THE CALIFORNIA DEPARTMENT OF EDUCATION (CDE)  
FOR CHILD CARE AND DEVELOPMENT SERVICES**

**RECOMMENDATION:** Approve revenue contract No. FLPC-3035 with the California Department of Education (CDE) in the amount of \$95,835 to provide child care coordination services for the period July 1, 2003 through June 30, 2004.

**BACKGROUND INFORMATION:** In 1991, the San Bernardino County Board of Supervisors and the County Superintendent of Schools established the Child Care Planning Council (CCPC) under Human Services System-Children's Network to develop and implement a county-wide, long-range plan to meet the child care needs of low income residents. CCPC membership includes parents, child care providers, and representatives from public and private agencies. The CCPC continues to provide a forum for the identification of local child care priorities and the development of policies to meet the needs identified within those priorities.

Funds received under this contract will allow the CCPC to execute the following State mandated administrative duties:

- Conduct an assessment of child care needs at least once every five years.
- Submit the results of the assessment and the local priorities identified to the Board of Supervisors and the Superintendent of Schools for approval.
- Prepare a comprehensive Countywide plan at least every five years, which is designed to mobilize public and private resources to address identified child care needs.
- Conduct periodic review of child care programs funded by the CDE to determine if identified child care needs are being met.
- Collaborate with subsidized and non-subsidized child care providers, the State/Local Children and Families (Prop. 10) Commission, Transitional Assistance Department, job training programs, employers integrated child and family services councils, and parent organizations and other interested parties, to foster partnerships designed to meet local child care needs.

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- Review and comment on proposals submitted to the CDE that concern child care to be provided within the geographic area covered by the CCPC.
- Develop and implement a training plan to provide increased efficiency, productivity, and facilitation of CCPC meetings.
- Coordinate part-day programs, including State Preschool and Head Start, with other child care providers to provide full-day child care.
- Provide consultation to the CDE regarding the development of a single application and intake form for all federal and state subsidized child care and development programs.

Funding for the CCPC originates at the federal level and is passed through the California Department of Education. In 1994, the CDE named the San Bernardino County Board of Supervisors administrators of the CCPC funds.

Approval of this item will allow the CCPC to continue its child care coordination services through FY 2003-2004, benefiting over 50,000 children and families.

This revenue contract is being submitted after the effective date of the contract because the CDE did not submit the contract to the Children's Network until July 1, 2003. At its next quarterly meeting with the CDE, Children's Network will request that future CDE contracts and amendments be received by the County in a timely manner.

**REVIEW BY OTHERS:** This contract has been reviewed by HSS Contract Compliance (Lori Ciabattini, HSS Contracts) on July 22, 2003; and the Office of County Counsel (Ruth Stringer, Chief Deputy County Counsel) on July 29, 2003. The item has been reviewed by HSS Finance (Kristin Letterman, Administrative Manager) on August 5, 2003 and by the County Administrative Office (Gary Morris, Administrative Analyst) on August 1, 2003.

**FINANCIAL IMPACT:** Adequate appropriations and revenue have been included in the HSS Administrative FY 2003-2004 Budget. The program described above is 100% federally funded, except for an in-kind \$12,500 Maintenance of Effort (MOE) contribution required by the State. To meet the MOE requirement, Children's Network provides office space and support staff to the CCPC.

**Cost Reduction Review:** The County Administrative Office has reviewed this agenda item and recommends these actions because, except for the in-kind MOE contribution, all costs associated with this contract will be 100% funded by federal revenues administered by the State. This funding is not expected to be affected by the proposed changes to the State's budget.

**SUPERVISORIAL DISTRICT(S):** All

**PRESENTER:** Kent Paxton, Officer, Children's Network, 387-8966